

Playland Summary of Safety Visit

Visit August 8, 2018

1. Staffer Index is available to all AMSkier Camp camps and there is no cost. It's available now through our SKI-Line
2. Whenever the use of contractors or outside resources are hired to perform work on your behalf it is customary to request a certificate of insurance to verify they have the proper insurance and depending on the services. Often the certificate of insurance should be adding the camp as an additional insured. Some that were noted on the report were the outside Food company providing the lunches, any construction work being completed at camp and the tree company. They should be naming you as an additional insured for the liability and evidence of coverage that they have Workers Compensation should be requested. If questions, we can help you.
3. Since you use an outside bus company, a certificate of insurance should be obtained adding camp as an additional insured.
4. I would check with the bus company about their procedures for running Motor Vehicle Records (MVR) for potential drivers before hiring them and what is their time frame is for a recheck if their MVR if they are a returning driver to verify there have been no accidents or violations since last checked or do they run them all once a year?
5. Does the bus company complete any random drug or alcohol testing?
6. What are their age requirements and driving experience of their Drivers for the Bus company? What are their Guidelines for drivers that have violations? Also, what kind of experience is required for their drivers?
7. Is there always a large turnover or do they have longevity with their drivers? Do they complete background checks on their drivers?
8. We suggest you verify your standards if you are having your staff drive vehicles to pick up and drop off campers. This should all be included in your documentation.
9. Orientation is usually a few days at camp. Your orientation seems a little short. It could be that most of your staff has been part of camp for several years. A refresher course on all topics is always good.
10. Orientation should include basic lifesaving skills for staff, Inappropriate intimate behavior workshops for all counselors and emergency preparation for weather related/intruders, etc.
11. There should include at least one Fire Drill or emergency Response with the campers during the session. Some Municipalities require this be part of your orientation. Also Bullying has been incorporated into the Inappropriate intimate behavior workshops and a no tolerance attitude with consequences.

12. Swimming Pool: Some states require a CPO to be on staff to test the chlorine in the pool. Although not a requirement it is always good to have above standards when children are concerned.
13. Any slippery areas due to the water exposure should be noted via signage to be cautious in that area.
14. Archery: Signs should be noted to Keep Out when Archery is in use around surrounding area.
15. Cooking: This is outsourced and therefore the cleaning of the equipment should be checked/cleaned once a year. A certificate of insurance should be gathered as well.
16. Manuals/Applications – does your Parent Manual contains a section on prohibiting staff interactions with campers before, during and after the camp season? It should also include if there are incidents which regulators would be notified. Alan Cooper can help review all manuals and applications and suggest wording to be helpful.
17. Protocols on Inappropriate intimate behavior incidents should be clear on how and when to notify and show urgency in staff manuals.
18. Staff applications should include a request to run prospective driver MVR records. Also, a criminal background check will be completed as well as a question if they have been accused and or/arrested for child molestation. Alan Cooper can help, if needed.
19. Off Season Access: For police and Fire capability, camp should have a clear path to access in case of an emergency.